

OFFICE OF THE DISTRICT AND SESSIONS JUDGE, PALWAL

NOTICE OF PUBLIC EMPLOYMENT

Applications are invited from eligible candidates for filling up the posts of Peons on *Ad-hoc basis* on a consolidated remuneration of Rs. 16,900/- per month, being the minimum of the pay scale of the post of Peon. The engagement shall initially be for a period of six months or till regular appointments are made, whichever is earlier. The appointments shall be made strictly against the sanctioned posts of Peon for the Courts of newly recruited Judicial Officers, who, after completion of their induction training, are likely to assume charge and hold Courts in Palwal Sessions Division:-

Name of post	Total Number of vacancies = 10 (Ad-hoc Basis)							
Peon	10 Posts							
	General	Scheduled Caste, ['OSC'] of Haryana	Backward Class-A of Haryana (BC-A)	Ex-Servicemen of Haryana. (ESM) (General)	Ex-Servicemen of Haryana. (ESM) (BC-B)	EWS of Haryana	Persons with Benchmark Disabilities [PwBD of Haryana]	Eligible sports person (ESP)
	03	01	01	01	01	01	01 (Category-B, impaired Hearing)	01

Note :-

- The selection for the aforesaid posts shall be made strictly in accordance with the Rules of the Haryana Subordinate Courts Establishment (Recruitment and General Conditions of Service) Rules, 1997.

<u>Category (B):</u>	(Category-B, impaired Hearing) (As per Hon'ble High Court Letter No. 189 Spl.E.II/L.80 (a) 5E/14E) dated 19.02.2024)
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- As per Rule 7 (xi), essential qualification for the post is:
The applicant should have passed middle standard examination and possess knowledge of Hindi/Punjabi. The applicant should fulfill the condition of qualification on the last date of receipt of application.
- Age Limit:**
No person shall be recruited to the service if he/she is less than 18 years or is more than 42 years of age as on **01.01.2026**, provided that relaxation in upper age limit is admissible to the reserved categories as per instructions of the Hon'ble High Court of Punjab and Haryana at Chandigarh and / or Haryana Government.
- Reservation:**
 - The benefit of reservation is admissible only to bonafide domiciles/residents of State of Haryana, as per Government of Haryana letter No. 22/67/81-3GS III dated 15.07.1985.
 - As per explanation to Rule 7 (iii) of Haryana Subordinate Courts Establishment (Recruitment and General Conditions of Service) Rules, 1997 '**Where No candidate of reserved category is available then appointment would be made from unreserved category**'.

4. **Last date:**

The last date for receipt of the applications by post or by hand in the office of the undersigned i.e. "**The District and Sessions Judge, District Court, Kuslipur, Palwal**" is **09.02.2026** up-to **05:00 p.m.** Applications received thereafter shall be straight-way refused without any further correspondence. Delay on the part of the postal or other authorities shall be no ground for entertaining the applications received after due date. Applications received through e-mail would not be entertained/accepted in any manner.

5. Candidates working in the Government Department, Semi-Govt. Department, any Government Corporation/Board/Institution are required to apply through proper channel.
6. Application Form can be downloaded from the website of District Courts Palwal i.e. <https://palwal.dcourts.gov.in/notice-category/recruitments/> Candidates are advised to visit the website regularly after **09.02.2026** for further updates, if any, related to process of recruitment.
7. One latest passport size colored photograph self-attested must be affixed on the application form in the given space and **self attested photocopies of the educational documents and certificates regarding category (caste), experience etc. must be attached with the application form. Persons with Benchmark Disabilities (PwBD) shall mention their category in their application and shall annex certificate regarding disability.** The candidates are required to bring their original testimonials and proof of identity at the time of interview/reporting time.
8. The applicants should disclose all their educational qualifications and other declaration/certificate in the application form. Non-disclosure thereof may disqualify the concerned candidate for appointment and may also render him/her liable for prosecution under relevant provisions of law.
9. Incomplete applications or applications received without requisite documents shall be rejected straight-way without assigning any reason whatsoever. No correspondence, whatsoever shall be entertained in respect of incomplete applications or those which are refused by this office for receipt after expiry of the last date i.e. **09.02.2026**. However, rejection list would be uploaded on the website of this office.
10. Any candidate belonging to General or reserved category can submit only one application for a particular category. In case a candidate submits more than one application, then last application will be considered.
11. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority as per enclosed performa.
12. The certificate for the claim of reservation must be issued by the Competent Authority.
13. A candidate seeking appointment on the basis of backward class reservation must ensure that he/she possesses the latest BC certificate and does not fall in 'Creamy Layer'. Application should be accompanied by requisite certificate and an affidavit to the effect that candidate does not fall in 'Creamy Layer' as per enclosed performa.
14. The applicants who full-fill the above-said qualifications for the above-said posts will have to **appear for interview in the Judicial Court Complex, Kuslipur, Palwal** as per schedule, which will be uploaded on the official website of this Sessions division later.

15. The decision of the Selection Committee in all matters relating to acceptance or rejection of an application, eligibility/suitability of the applicants, mode /criteria for selection etc. shall be final and binding on the applicants.
16. **List of eligible candidates showing the roll numbers and date of interview will be uploaded on the website of District Courts, Palwal** well before commencement of the interview, however, no separate call letters for interview will be sent/issued to the eligible candidates.
17. No TA/DA shall be paid to the candidates for appearing in the interview.
18. Candidates are advised to visit official website i.e. <https://palwal.dcourts.gov.in/> regularly, for latest updates with regard to Selection process.

Dated: 23.01.2026.

-S/d-
**District & Sessions Judge,
Palwal**

**APPLICATION FORM FOR THE POST OF PEON PURELY ON AD-HOC
BASIS IN SESSIONS DIVISION PALWAL**

Affix Latest passport
size colored
photograph of the
candidate self-attested

To
The District & Sessions Judge,
Palwal.

Subject:- Application for the post of Peon purely on Ad-hoc Basis.

Name of Candidate	: _____				
Father's/Husband's Name	: _____				
Date of Birth	: _____				
Age as on 01.01.2026.	: _____				
Gender(Male/Female)	: _____				
Nationality	: _____				
Permanent Address	: _____ _____				
Correspondence Address	: _____ _____				
Category (caste)	: _____ { General / OSC / BC-A / ESM (General), ESM (BC-B) / PWD (Cat-B) / ESP }				
Academic Qualification	: _____				
Examination /Degree	Board/ University	Year of passing	Divn/Class	%age of Marks	Grade Point
8 th /Middle					
10 th /Matric					
Graduation					
Other qualifications, if any (candidate may increase rows, if required)					
Experience (if any)	: _____				
Contact/Mobile Number	: _____				
E-mail I.D. (if any)	: _____				

Note:- Attach self-attested photocopy of all relevant documents.

I, _____ son/daughter/wife of Shri _____, hereby declare that the information given above and in the attached documents are true and correct to the best of my knowledge and belief and nothing has been concealed therein. I understand that if the information given by me is found false/not true, I may be prosecuted under the relevant provisions of law.

Date:.....
Place:.....

(Signature of Candidate)

Annexure-I

TO WHOM IT MAY CONCERN

I undersigned solemnly declare that I claim benefit of reservation on the basis of valid Backward Class Certificate issued by the State in which I am domiciled / permanent resident. There is no change in my status and I do not fall in the creamy layer under the law and rules applicable to me.

Dated:

Signature _____

Name
(in block letters) _____

Father's Name
(in block letters) _____

Post Applied For _____

Government of Haryana
(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)

EWS INCOME AND ASSET CERTIFICATE

Certificate No.....

Date:

VALID FOR THE YEAR.....

This is to certify that Shri/Smt./Kumari son/daughter/wife of is permanent resident of, Village/Street, Post Office....., District, Pin Code whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year..... .

It is further certified that His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
 - II. Residential flat of 1000 sq. ft. and above;
 - III. Residential plot of 100 sq. yards and above in notified municipalities;
 - IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.
 - V. Total immovable assets owned are valued at Rs. One Crore or more.
2. Shri/Smt./Kumari belongs to the caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office
Name
Designation

Recent Passport
size attested
photograph of the
applicant

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- *Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.
- **Note 2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.
- ***Note 3: The property held by a 'Family' in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.